

Dear College Community,

I am sharing communication to from Vice Chancellor Batista regarding COVID Vaccine Eligibility. Note that the Office of Communications and Marketing will be developing a dedicated space on our website for this information to be accessed as well.

Please note, we are still awaiting further details from the State about ways to facilitate the vaccination process for CUNY's eligible staff and any potential next steps. In the interim, please note the following pertinent information.

1. Eligible Employees & General Information

The list of the categories of employees that are covered by NYS Department of Health and additional vaccination information is available here, <https://covid19vaccine.health.ny.gov/phased-distribution-vaccine>. The list will continue to change as federal and state guidance changes and more vaccines become available.

2. Eligibility Confirmation

In order to confirm their eligibility, register into the system, and then schedule vaccination appointments, employees should get started by visiting <https://am-i-eligible.covid19vaccine.health.ny.gov/>. Again, this is for people who are filling the roles outlined on DOH website as eligible in 1A/1B.

3. Proof of Eligibility

Employees who obtain vaccination appointments will be asked to bring proof of eligibility. If their eligibility is due to their occupation, the proof of eligibility may be an employee ID card, a pay stub, etc., depending on the specific priority status. Therefore, please alert your Human Resource departments that they may experience an increase in requests for employment documentation from staff who may have misplaced or cannot access such documents.

4. Staff Accommodations

Guidance is forthcoming from Vice Chancellor Doriane Gloria around accommodations for staff who need to take time for vaccine appointments.

In addition, for your information, eligible New Yorkers can find vaccination sites and more information at <https://vaccinefinder.nyc.gov/> and also schedule appointments at <https://vaccinepod.nyc.gov/>.

We will continue to share information about the vaccination process as it become available.

Hector Batista

Executive Vice Chancellor and Chief Operating Officer

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