

There were present:

Ms. Ali	Prof. Garcia-Osuna	Prof. Miranda
Prof. Barnhart	Prof. Gattullo	Prof. Murphy
Ms. Bojku	Prof. Graziano-King	Prof. Nicosia
Prof. Borgese	Mr. Harewood	Prof. Pierre
Prof. Brancaccio-Taras	Mr. Herklotz	Mr. Plaut
Ms. J. Cohen	Mr. Hermida	Prof. Ruoff
Dean P. Cohen	Prof. Hesse	Prof. Ryan
Prof. Connolly	Prof. Hume	Prof. Sarinsky
Dean DiLorenzo	Mr. Klein	Prof. Sokolow
Ms. Driscoll	Prof. Kraljic	V.P. Suss
Prof. Farrell	Prof. Lax	Prof. Thomas
Prof. Ferretti	Prof. Martin	Mr. Tsukino
Dean Fox	Prof. McKinney	Prof. Yarmish

President Peruggi called the meeting to order at 3:05 PM.

I. The minutes of the meetings of May 17, 2012 were approved by acclamation.

## II. Reports

### A. President's Report

The President thanked everyone for the amazing effort that went into enrolling thousands of students within a five-week period; it was very difficult, and many people worked well into the nights to make a tremendous effort. Hopefully this will not happen again, and CUNY First will get better in the future.

She also thanked everyone for their responses to the emails about the upcoming visit from the representatives of the Aspen Institute. Kingsborough is one of only ten finalists for the Aspen Prize. A conference call is scheduled for September 21<sup>st</sup> regarding Learning Outcomes, Integrative Learning Assessment, Gen-Ed mapping, and our other great projects. Next, a team from Aspen and the RP Consulting Group from California will be visiting our campus.

They have outlined two full days of work, divided into 45-minute group meetings with administrators, staff, Gen-Ed faculty, department chairs, Deans, Student Affairs, IR, IT, developmental faculty and students, and community and board advisers. They will also tour the campus and eat in the cafeteria. They are serious about confirming that what we projected for our strategy is reflected in reality at our college. Respondents should focus on how to answer the question "How do you know it works and is effective?" Aspen is very interested in

outcomes, and how our students fare after college in the job market or as transfer students.

We should be very proud of the good work we do here.

#### B. Strategic Planning & Budget Committee

Dean Fox began by reviewing Assessment and Strategic Planning. He reported that 287 out of 661 KCC classes have listed student learning outcomes, comprising 43% of all the classes we offer – but in reality, this comprises around 80% of our actual course offerings in terms of seat count at the College. He reiterated that it would be good for us to continue to eliminate from the College Catalog any courses that are no longer offered.

Learning Outcomes must be made available to students. The College Council previously passed a resolution to make them available as a ‘click-through’ via the College’s website.

All Programs and Departments need to continue to conduct Assessment and ‘close the loop’, making improvements based on assessment results and then following up to see if those improvements are working.

The College also will ask each Program Review to include Program Learning Outcomes as well.

Dean Fox then reported on developments in the area of Strategic Planning. This Fall 2012 the College will form committees for each of the College’s eight priorities, and they will formulate specific objectives to achieve them.. Made up mostly of faculty as well as other members of the college community, these Committees will include:

Developmental Education (chaired by Prof. Loretta Taras)  
Civic Engagement and Workforce Development (Ed Martin and Levita McMath)  
Facilities (Vice President Keller)  
Student Support (Dean Peter Cohen)  
New Allied Health Programs (Prof. Mary Ortiz)  
Assessing and Improving Student Learning (Prof. Jeanine Graziano-King)  
Technology for Instruction (Assoc. Provost Fakhari)  
Faculty Grant Writing and Mentorship (Dean Basile and Prof. Jose Nanin)

In the absence of any New Business, the meeting adjourned at 3:25 PM.

Respectfully submitted,

*Michael Sokolow*

Michael Sokolow, secretary