



VIEW YOUR FEDERAL WORK- STUDY W-2 FORM

If you have worked in the Federal Work-Study program, you will receive a W-2 Form for the calendar year with your taxable earnings. The W-2 form will be mailed to you from the college and will be available for you to access in CUNYfirst. You can also view your paystubs in CUNYfirst

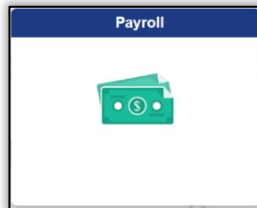
The following steps provide instructions on how to view your Federal Work-Study W-2 forms in CUNYfirst Student Center.

STEP# 1: Login to CUNYfirst at <https://home.cunyfirst.cuny.edu>.

STEP# 2: Click on the **Student Center** tile:



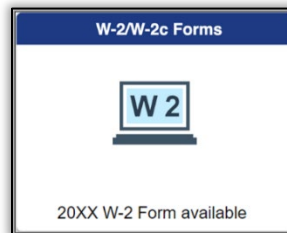
STEP# 3: Click on the **Payroll** tile:



STEP# 4: You will have an option to consent to receiving your W-2 or W-2C electronically by checking the off the “*I consent...*” box:

 I consent to receive W-2 or W-2c forms electronically

You can view your W-2 / W-2C by clicking on the W-2/W-2C Forms Tile:



STEP# 5: You can select the “Tax Year” W-2/ W-2C forms you wish to access.

Payroll View W-2/W-2c Forms

Tax Year: 2021 (selected), 2020

Work Study - Federal

Tax Form	Issue Date	Year End Form	Filing Instructions
W-2	01/26/2022	View Form	i

Select: **View Form** to access your W-2/ W-2C

Form W-2 Wage and Tax Statement 20XX		7 Social security tips	1 Wages, tips, other comp.	2 Federal income tax withheld
a Employer's name, address, and ZIP code KINGSBOROUGH CC 2001 ORIENTAL BOULEVARD FIN. AID OFFICE ROOM U 201 BROOKLYN NY 11235		8 Allocated tips	3 Social security wages	4 Social security tax withheld
e Employee's name, address, and ZIP code Bruce Wayne 1007 Mountain Drive, Gotham		9	5 Medicare wages and tips	6 Medicare tax withheld
		10 Dependent care benefits	11 Nonqualified plans	12a See instructions for box 12
		13 Statutory employee Retirement plan Third-party sick pay	14 Other	12b
		b Employer identification number (EIN)		12c
		a Employee's social security no.		12d
15 State NY	Employer's state I.D. no.	16 State wages, tips, etc.	17 State income tax	18 Local wages, tips, etc.
			19 Local income tax	20 Locality name NEW YO
Copy B To Be Filed With Employee's FEDERAL Tax Return		This information is being furnished to the Internal Revenue Service. OMB No. 1545-0008		Dept. of the Treasury - IRS Visit the IRS Web Site at www.irs.gov/efile