

Kingsborough Community College
Facilities Committee Meeting
September 15, 2025
2:00pm
Room E-332

In attendance: Steven Jaret, Jessica Corbin, Judy Cohen, Shannon Caravello, Krishnan Ayalur, Rodney Moye, as well as staff from the following departments: Registrar, Career Development and Student Affairs

Meeting called to order at 2:03pm

- Approval of agenda for meeting; motion to approve, passed unanimously
- Approval of Minutes from 6/10/25: Motion to approve, unanimously

Updates on campus facilities over the summer from Rodney Moye :

- Reopening of the beach & beach locker room, lifeguard items etc
- Restoration of four restrooms in M building
- Painting of facilities around campus
- Renovation to the art wing

Other things Rodney addressed:

- B&G is aware of numerous issues with restrooms on campus - challenge is that there are 240 restrooms
- Things that happen with electric and water outages are often because we are at the “end of the line,” so whenever there are other projects happening on manhattan beach we can be impacted
- kcc staffing is at a critically low point, so things take longer to get addressed purely because of staffing.

Question raised

- How can we meet the needs of accessibility students - can we send a memo out to the departments for when: an elevator is down, when a bathroom is off line, etc. Which elevators are broken now, or are long-term closed. How we can do the information flow in the most efficient way
- As a committee we can highlight needs eg from scheduling for a student with elevator needs, we can facilitate
- Can there be cameras placed in the G building to dissuade further vandalism?

Actionable item for Committee: Develop an information one-sheet to distribute to departments. Include correct line of communication and to which department direct issues (B&G, Technology, Campus Planning, etc) who to contact for what issues. X5124 is the service

desk for B&G, and they can transfer to the appropriate department. Other option is service.issues@kbcc.cuny.edu ; but if it's urgent/emergency, make the call to X5124 (note that lunch is 12-1pm and they are short-staffed as well)

Other business:

- talked about the draft mission statement - Steven read the draft out to everyone. This draft will be sent to the committee for comments before the next meeting.

- These motions are being proposed, and will be voted on at the next Facilities Committee meeting on Oct 6:
 1. MOTION:
 - Motion: That A College Council Facilities Committee Member Serve on the Campus Bookstore and Campus Food Services Committee
 - **Whereas**, the College Council created a Facilities Committee to be concerned with the functionality, comfort, and safety of the physical college campus environment and to enhance its efficiency for the benefit of the college.
 - **Whereas**, two previously existing committees, the Bookstore Committee and the Food Services Committee support key campus facilities.
 - **Be it Further Resolved**, we recommend the Bookstore Committee and the Food Services Committee reserve one seat for a member of the College Council Facilities Committee. This member will then report back to College Council, through the Facilities Committee, in order to further strong communication, transparency, and shared governance.

 2. MOTION:
 - **Motion:** for Signage on the Campus-MTA Shuttle Bus
 - **Whereas**, the campus location, beyond the end of the MTA subway lines, requires steps for those commuting by public transportation.
 - **Whereas**, in addition to the MTA busses, campus does have a yellow school bus shuttle.
 - **Whereas**, many campus community members either are unsure how to access the shuttle or do not know this shuttle is for KBCC rather than the Leon M. Goldstein High School for the Sciences
 - **Be it Further Resolved**, we recommend the campus shuttle bus be outfitted with signage clearly indicating it is the KCC-MTA shuttle.

For the next meeting, we will vote on these motions as well as the draft of the mission of the facilities committee. Any modifications to these motions will be sent out ahead of next meeting.

Meeting adjourned at 3pm; next meeting is Monday, October 6, 2025 at 2pm