

April 16, 2024 at 3:00 PM

Room: U-219

Meeting of College Council Volume 51 Number 6

The College Council met on Tuesday, April 16, 2024 at 3:00 PM in Room U-219.

There were in attendance:

Acosta, John	Johnson, Tyronne	Patestas, Maria	Spear, Michael
Alley-Young, Gordon	Kalin, Amanda	Polizzotto, Kristin	Tila, Dorina
Armstrong, Rick	Kane, Daniel	Repetti, Rick	Wetzel, Dominic
Cally, Scott	Kapetanakis, George	Ricciardi, Paul	Yarmish, Rina
Cohen, Judith	Lax, Jeffrey	Rodriguez, Michael	
DeGrazia, Thomas	Matthew, Martin	Rohr, Gila	<b><u>Students</u></b>
Delgado, Jeffrey	McKinney, Ryan	Rothacker, Thomas	Asif, Laila
Del Principe, Ann	Mikalopas, John	Russell, Joanne	Bennett, Riquelme
Duitch, Suri	Mullen, Avery	Sawyer, Jeremy	Bhuiyan, Mahir
Eaton, Thomas	Nasser, Helen	Schnee, Emily	Brunson, Adaiyah
Franquiz, Juan	Olubunmo, Catherine	Segal, Jacob	Cuahutencos-Cortes, Lady
Friedman, Shoshana	Olvina, Cynthia	Shannon, Mary	Pinnock, Jaiden
Gartner, Matthew	Parker, Stuart	Sokolova, Valerie	Shumyatskaya, Valeriya

Interim President Duitch called the meeting to order at 3:06 PM

I. The Minutes of the meeting held on March 26, 2024 were approved by acclamation.

II. Reports

A. President's Report

As you know from my announcement last week, VP Ed Rios has left for York College – he started as their VP for Finance and Administration yesterday. I know that he will be a tremendous asset to the college and to its president, Claudia Schrader. I am grateful to Andres Escobar for stepping into the role on an interim basis, and to his colleagues in our critically important finance and administration units for their continued excellent work. This is just one of the many areas in which Kingsborough excels, with all of our staff domains adding up to an exceptionally strong college administration.

You have all been receiving the emails inviting different groups to the COACHE survey feedback sessions from the Office of Academic Affairs. I strongly encourage you to participate – this is such an important source of information for the college and will serve as a critical resource for strategic planning efforts at Kingsborough going forward. Thanks to Dean of Faculty Gordon Alley-Young and Provost Joanne Russell for their leadership in this area.

The University is revising the structure and process for its longstanding Performance Management Plan, which how the central office tracks and holds colleges responsible for performance indicators in a range of academic and operational areas. With Dean Colleen Davy in the lead, Kingsborough submitted a set of proposed targets last fall and got positive feedback last month on those targets, which cover areas such as enrollment, retention and timely graduation. The central office will be doing what they refer to as a “deep dive” with Kingsborough and about half of our peer colleges throughout the system this coming summer. More to come from Dean Davy on that.

We had a great event with the Parks Department yesterday – it was the official unveiling of the department’s new office of Office of Marine Debris Disposal and Vessel Surrendering. And the office’s first act was to crush ten boats that have been sitting in the Kingsborough boat yard, some of them literally for decades. It was a beautiful day and an opportunity to welcome to campus a few City Councilmembers whose districts are along the Brooklyn and Queens waterfronts, as well as several officials from the Parks Department. Thanks to Marketing and Communications Vice President Cheryl Todmann and her staff, and the staff and faculty of the maritime programs, for planning such a successful event. Funding to get rid of the boats came from the Parks Department and our local councilmember, Inna Vernikov.

We have other events coming up – donor events, including one tomorrow evening, events to thank staff for their excellent work in recruiting and supporting students to get ready for the spring term, and...

I’ll be leaving the meeting early today, handing the chair role off to Amanda, so that I can throw out the first ball at our game against Monroe College, after the tailgate event that is taking place right now. I encourage you to join us for this game against a major rival of Kingsborough’s. Thanks to our amazing athletic director, Bobby Allison, for the quick tutorial on pitching a baseball 15 feet!

B. Ad-hoc Governance Committee, presented by Daniel Kane, serving as the Committee Co-Chair

Daniel shared an update regarding the DEI Standing Committee. After the update, Daniel informed the council that the committee was being withdrawn from being voted on. After conversations with the Steering Committee and other stakeholders, additional time may be necessary to reflect, reanalyze, and revise what DEI can be here at KCC.

The proposal for a Shared Governance Standing Committee was discussed with the recommendation that this Committee be effective Fall 2024 and will take on the responsibility of addressing the College Council Membership question. The Shared Governance Standing Committee was presented for vote.

### **Proposal for a Shared Governance Standing Committee**

#### **For Constitution:**

Shared Governance Standing Committee: shall conduct ongoing assessment of the college’s system of shared governance, hold trainings for new College Council members as well as all members of the college community, develop and maintain a Procedural Handbook for the

Council, and shall communicate with the college with regard to the Council's work and principles and values of shared governance.

**For Procedural Guide\*:**

- A) Review and suggest improvements to the College Council Constitution and Shared Governance Plan. Develop and maintain a College Council Procedural Handbook. The handbook will contain all the details of the operations and procedures of the College Council.
- B) Ongoing communication with the college community on shared governance principles and how shared governance works at KCC. Assist the College Council Secretary with regularly updating the website and college community on governance happenings.
- C) Create and oversee the onboarding process for new college council members and continuing education of college council members on shared governance best practices. Additionally, provide material to college council members on Roberts Rules and parliamentary procedures.
- D) Request and maintain year-end reports of the College Council and standing committees on the council. Conduct and disseminate yearly assessments on achievements and effectiveness of college- shared governance.
- E) Track levels of shared governance participation at KCC and make recommendations for increasing participation. Additionally, liaise with faculty governance leader on effective, shared governance.

\* This language will not be included in the Constitution (Governance Plan). It will be included in the First Draft of the Procedural Handbook as discussed at the 2/27/24 College Council Meeting.

*Per the Legislative Committee:*

*When a 2/3 vote is required or requested, a motion needs 2/3 of the votes cast from members present, excluding blanks (if secret ballot) and abstentions, for it to pass. Quorum for the meeting must be met for a vote to occur regardless. When unclear, we defer to Robert's Rules of Order.*

**The proposal for a Shared Governance Standing Committee of College Council passed by a vote of 47 (yes), 2 (no), and 1 (abstention).**

The proposal for a Facilities Standing Committee was discussed with the recommendation that this Committee be effective Fall 2025. The Facilities Standing Committee was presented for vote.

**Facilities Standing Committee**

**For Constitution:**

Facilities Standing Committee: shall be concerned with the functionality, comfort, and safety of the physical college campus environment to enhance its efficiency for the benefit of the college community.

**For Procedural Handbook\*:**

- A) Assess, consult, and recommend policy regarding the allocation of space and facilities.
- B) Assess, forecast, and make recommendations for future college needs regarding environmental sustainability, facility improvement, and expansion.
- C) Work closely with the Campus Facilities offices to collaborate and make recommendations.

\*This language will not be included in the Constitution (Governance Plan). It will be included in the First Draft of the Procedural Handbook as discussed at the 2/27/24 College Council Meeting.

*Per the Legislative Committee:*

*When a 2/3 vote is required or requested, a motion needs 2/3 of the votes cast from members present, excluding blanks (if secret ballot) and abstentions, for it to pass. Quorum for the meeting must be met for a vote to occur regardless. When unclear, we defer to Robert's Rules of Order.*

**The proposal for a Facilities Standing Committee of College Council passed by a vote of 45 (yes), 3 (no), and 0 (abstention).**

C. Instructional Committee, presented by John Acosta, serving as the Committee Chair

John presented information regarding adoption of a Policy on Regular and Substantive Interaction (RSI) to the College Council for discussion and initial feedback. John noted that he will bring the recommendations, questions, and concerns shared at this meeting back to the Instructional Committee for continued discussion.

Handouts shared for the RSI Policy are included as *Attachment A for the 4/16/24 Meeting – RSI Policy*

III. Nominations and Election for three (3) Tenured Faculty members for the Presidential Search Committee.

The following eligible members of the Full-Time Faculty were nominated to serve on the Presidential Search Committee for the College:

- Carlene Barnaby
- Caterina Pierre
- John Acosta
- Ann Del Principe
- Ryan McKinney
- John Mikalopas

Each presented a brief statement to the College Council prior to the vote.

Initial election results were as follows:

	<b>VOTES</b>
Ryan McKinney	22
Ann Del Principe	17
Carlene Barnaby	15
John Mikalopas	15
John Acosta	12
Caterina Pierre	8

A run-off election was held between Carlene Barnaby and John Mikalopas as they were tied, which resulted in John Mikalopas receiving 15 votes and Carlene Barnaby receiving 14 votes.

Final results of the election were:

<b>ELECTED</b>	<b>VOTES</b>
Ryan McKinney	22
Ann Del Principe	17
John Mikalopas	15

In the event that any of the elected Faculty members cannot serve on the Presidential Search Committee, the following can serve as replacements in the order presented: Carlene Barnaby, John Acosta, and Caterina Pierre.

IV. New Business

Jeffrey Delgado as Chair of the Students Committee asked for volunteers for a mock College Council meeting, which will serve as a training for the newly elected SGA members. The mock College Council meeting would likely take place in August.

In the absence of any additional New Business, the meeting was adjourned by Secretary Kalin at 4:18 PM.

Respectfully Submitted,



Amanda Kalin, Secretary

**COLLEGE COUNCIL CALENDAR 2023-2024**

Tuesday, May 28, 2024 @ 3:00 PM in U-219