

Tuition Payment Options

We strive to provide you with flexible payment plans so that you can focus on your education and career plans. Please call us and we will assist you in making the right choice. For more information, please contact us at 718-368-5050.

Installment Payments

Students will be eligible for the following partial payment plans for specific tuition courses that are **\$700** and higher. Students will be charged a \$25 administrative fee for choosing an installment payment option.

Helena Rubinstein Continuing Education Scholarship

The Helena Rubinstein Continuing Education Scholarship Fund for Career Advancement Limited scholarships are available to cover up to 90% of tuition for individuals who seek to advance their careers through education and training, and who do not have access to other sources of funding that can pay for tuition and fees. Scholarship applicants may also be disadvantaged individuals who are unemployed or seeking a career change. For more information, visit <https://www.cuny.edu/academics/cpe/helena-rubinstein-scholarship/how-to-apply/>

Individual Training Grant (ITG) Vouchers

The Individual Training Grant (ITG) Vouchers is for New York City residents who may be eligible for training vouchers through the local unemployment office, now known as the [NYC Division of Small Business Services](#). The vouchers are known as Individual Training Grants (ITG) and can be obtained by working with a career counselor at one of the Small Business Service's [Workforce1 Career Centers](#). For more information, please visit the website: [Workforce1 Career Centers in NYC](#).

Corporate Tuition Reimbursement/ Vouchers

The Corporate Tuition Reimbursement/ Vouchers may provide tuition reimbursement to pursue professional development and other certificate training courses. To find out if you qualify for Corporate vouchers or Tuition reimbursement, contact your company's Education or Human Resource department.

AARP WorkSearch Program

The AARP WorkSearch Program offers a career counseling service for New Yorkers 40 years of age and older. For area residents 55 and older, the Senior Community Service Employment Program (SCSEP) could help you find your next career opportunity or access a training program by providing financial support for low-income seniors. For more information, call the AARP office at (212) 423-9922 or visit website: [AARP WorkSearch Website](#)

DC 37 Members

Many of the courses in this catalogue are reimbursable for NYC employees who are members of [District Council 37](#). The courses you choose can be credit or non-credit courses, as well as courses offered online. For general information, to check eligibility or to request a tuition reimbursement application, please call (212) 815-1663 or visit website: [District Council 37, AFSCME, AFL-CIO](#)

1199SEIU Members

If you are currently an 1199SEIU member, you may be eligible to receive tuition reimbursement. To obtain reimbursement for a continuing education course, you must submit a completed application with all supporting documents to the Training and Upgrading Fund within 90 days of completing the course. For questions or an application, call the Tuition Assistance Hotline at (646) 473-9200. You can also email training@1199funds.org.

ACCES-VR Adult Career and Continuing Education Services

This program assists individuals with disabilities to achieve and maintain employment and to support independent living through training, education, rehabilitation, and career development. For more information, call (718) 816-4800 or visit the website at www.acces.nysed.gov/vr/

Department of Veterans Affairs

All veterans interested in obtaining information from the VA regarding their eligibility for funding need to have a copy of their DD-214 form and Certificate of Eligibility. For more information, visit the website: <https://www.va.gov/education/eligibility/> to request official notification of education benefits.

Independent Training Accounts- HRA

You may be eligible for the Independent Training Accounts through HRA. Please find your local representative here: <https://www1.nyc.gov/site/hra/locations/job-locations.page>

NYS & CSEA Partnership for Education and Training

To be eligible, review the website for applications that can be created online <https://www.nyscseapartnership.org>

SNAP (Supplemental Nutrition Assistance Program)

SNAP (Supplemental Nutrition Assistance Program), please call (718) 368-4870 for eligibility and program requirements.

Tuition Reimbursement

The College will accommodate requests for letters of support for reimbursement.

Government Issued Vouchers

We accept most government issued vouchers. Please call (718) 368-5050 for eligibility and program requirements.

Student Loans

Students may arrange a private loan to help cover educational expenses for certificate programs. The College does not recommend any specific lender or preferred lender arrangement. We recommend thoroughly investigating your loan options before making educational financing decisions.

Tax Deduction of Expenses

An income tax deduction is permitted for expenses of education undertaken to maintain and improve professional skills. Please consult your accountant.